



SEASONAL SALES PERMIT APPLICATION

Planning Department | City of Savage | 6000 McColl Drive, Savage, MN 55378 | Office: 952-882-2650

SITE INFORMATION

Site Address:

Legal Description:

Property Identification Number(s):

APPLICANT INFORMATION

Applicant:

Mailing Address:

City:

State:

Zip:

Contact Person:

Office Phone:

Email:

Cell Phone:

PROPERTY FEE OWNER INFORMATION

Property Fee Owner(s):

Mailing Address:

City:

State:

Zip:

Email:

Phone:

SEASONAL SALES INFORMATION

Description of Request:

Hours of Operation:

Start Date:

End Date:

Lighting: Yes No

If yes, type of lighting:

Signage*: Yes No

Location:

Temporary Sign Permit Submitted: Yes No

SUBMITTAL REQUIREMENTS

Please **check** that your application includes the following requirements:

- Application form, fee and owner's approval
- Drawing or photo of proposed structure showing dimensions (height & width) and construction materials
- Certificate of survey or site plan drawn to scale that clearly shows all of the following items:
 - Property lines, north arrow and scale of site plan
 - Location and dimensions of overall seasonal sales operation
 - Distance to adjacent structures and buildings
 - Location and dimensions of tents and temporary structures
 - Location and dimensions of display area, storage, fencing/barriers and all other items used sales operation
 - Location of parking areas with parking stalls and traffic circulation clearly depicted
 - Location of all proposed signage
 - Location of electrical and water hook-ups

CITY CODE PERFORMANCE STANDARDS

Seasonal sale permits shall be granted only if the following performance standards have all been met:

1. Property value within the vicinity is protected.
2. The goals and objectives of the comprehensive plan are achieved
3. The number, area, bulk, height, location, frequency, and duration of the uses are controlled.
4. Ingress and egress to the property and the proposed area/structure(s) thereon shall be provided in a way that the following are assured: vehicle and pedestrian safety and convenience, traffic flow and control, access in case of fire or catastrophe.
5. If required, off-street parking and loading areas shall be provided.
6. Public address systems shall not be permitted.
7. The site shall be kept in a neat and orderly fashion, free from litter, refuse, debris, junk, or other waste which results in offensive odors or unsightly conditions.
8. No uses or displays shall be permitted in required parking areas or within right-of-way or other public property.
9. Signage is limited to one (1) sign not to exceed 32 sq. ft. in area that has a professional appearance and is in an approved location. This limitation applies to all signs associated with the use or event.
10. The use or event shall not interrupt vehicular circulation on the site or obstruct parking spaces needed by any permanent business established on the site.
11. Written authorization of the property owner must be available upon request at all times.
12. No portion of the use or event shall take place within 100 ft. of any developed property zoned for residential use.
13. Display of items shall be arranged in as compact a manner as reasonably practical.

SEASONAL SALES MINIMUM REQUIREMENTS

1. Only one sales tent allowed per property at a time. No more than two permits shall be issued to the same property in any calendar year.
2. Seasonal sale operation shall not exceed 90 calendar days and permit shall not be transferred to another user.
3. Operation must be in compliance at all times with Savage City Code, State Building Code, and State Fire Code.
4. Any use of prohibited signs including but not limited to, flags, streamers, balloons, feather flags, yard signs, vehicles signs, air inflated or whirling devices will result in legal action.
5. Must call Building Inspections Department at 952-882-2650 to schedule final inspection before occupying tent.

ACKNOWLEDGEMENT OF RESPONSIBILITY

By signing below, I certify that I am responsible for complying with all City Code requirements and the laws of the State of Minnesota with regard to this request. I certify the information I have supplied is true and correct to the best of my knowledge and my application submittal is complete. I further understand that additional information may be required for analysis of this request and I agree that any additional costs incurred by the City will be my responsibility.

Applicant Signature(s):

Date:

Property Owner Signature(s)*:

Date:

*Signature of property owner of record required on all applications or you may submit a separate written authorization signed by property owner.

FOR CITY USE ONLY

Zoning Approval:

Date:

Fire Approval:

Date:

Building Approval:

Date:

Other Permits Required:

- Building Permit State Electrical Permit
 Sign Permit Other:

TOTAL AMOUNT DUE:

\$250.00

PERMIT NO:

Comments/Special Circumstances: