



EXCAVATION/FILLING PERMIT

Please check one:

	Major Fill Permit \$500	Excavation or filling of any material in the amount equal to two-thousand (2,000) cubic yards or more, or to a depth of three (3) feet or more, shall require a major excavation/filling permit from the City Engineer.
	Minor Fill Permit \$50	Excavation or filling of any material in excess of fifteen (15) cubic yards, but less than two-thousand (2,000) cubic yards, or to a depth of one (1) foot or more, but less than three (3) feet over an area of one-hundred thirty (130) square feet or more shall require a minor excavation/filling permit from the City Engineer.

Property Address: _____

Legal Description: _____

Property Identification Number: _____

Number of: Acres _____ Lots _____ Housing Units _____

Description of Request: _____

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone No. _____ Fax No. _____

E-Mail Address: _____

Engineer/Surveyor's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone No. _____ Fax No. _____

ACKNOWLEDGMENT OF RESPONSIBILITY

This is to certify that I am making application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application.

I have read and understand the instructions supplied for processing this application. I certify that my application is complete and that all necessary documentation and materials are included. The documents and/or information I have submitted are true and correct to the best of my knowledge. I will keep myself informed of the deadlines for submission of material and of the progress of this application.

I further understand that additional information may be required for analysis of this request. I agree that any additional costs incurred by the City will be my responsibility.

I hereby certify that I/we am/are the fee owner(s) of the above-described property and that no part of property to be filled or excavated is contained in an easement or otherwise under the control of another person or party.

Signature of Applicant Date

Signature of Owner Date

	Date	Routing	Date
Application Received		Planning	
Required Exhibits Received		Public Works Dept	
Fee Paid		City Administrator	
Legal Notice Published		Building Inspections	
Notice to Applicant/Owner		Watershed District	
Notice to Adjacent Owners		Other	